

## INTERNATIONAL STUDENT REGISTRATION FORM

### HOW TO APPLY:

1. The application form **must** be completed and signed by the applicant.
2. Complete all details in the application form in English **clearly**. All \* are required.
3. One certified true copy of any relevant certificate(s).
4. Five (5) passport size of applicant's photo for registration and student ID.
5. One (1) photocopy of applicant's passport (all pages).
6. Payment of application and registration fees are made payable to "Transfakta Sdn Bhd". International student fee is non-refundable.
7. Read and understand the declaration and agreement context before signing.

### For Office Use Only

Student No:
Intake:
Placement Test: <input type="checkbox"/> YES <input type="checkbox"/> NO
Course: <input type="checkbox"/> Malay <input type="checkbox"/> French <input type="checkbox"/> Mandarin <input type="checkbox"/> German <input type="checkbox"/> English Level : _____
Passport Required for visa application: <input type="checkbox"/> YES <input type="checkbox"/> NO
Recorded By:
Date:

## PERSONAL PARTICULARS

Name:*	Mr / Mrs / Miss		
(as stated in Passport)			
Permanent Address:*			
(home country)			
Parent's/Guardian's Name:*			
Home Phone No.:*		Mobile Phone No.:*	
Correspondence Address:*			
(Malaysia)			
Student Home Phone No.:		Student Mobile Phone No.:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Date of birth:		Age:*	
Marital Status:	<input type="checkbox"/> Single <input type="checkbox"/> Married		
Email Address:			
Nationality:*			
Passport No.:*		Passport Expiry Date:*	

## ACADEMIC QUALIFICATIONS

Qualification	Name of School/College	Course	Year Taken
<input type="checkbox"/> High School			
<input type="checkbox"/> College			
<input type="checkbox"/> Others			
Main language spoken:			

### COURSE PARTICULARS

Intake:	
Course Applied For:	<input type="checkbox"/> Malay <input type="checkbox"/> French <input type="checkbox"/> Mandarin <input type="checkbox"/> German <input type="checkbox"/> English Level : _____
Date Commerce:	

### EMERGENCY CONTACTS

Name:	Relationship:	Contact No:
1.		
2.		

### OTHERS

1. Do you have any medical condition(s)? If yes, please state the condition(s)/problem(s) and attach all relevant documents.  
 No  
 Yes, please specify \_\_\_\_\_

2. Do you require accommodation?  YES  NO

### DECLARATION AND AGREEMENT

I, as a student of Special Language Centre (SLC) Malaysia, **MUST** and will follow the following SLC Malaysia's Conditions of Registration in order to continue my education at SLC Malaysia and hence to obtain a student visa:

- a) **International Student Fee** An International Fee of RM1,500 is compulsory for all international students who do not hold a Malaysian IC or a Malaysian passport, and is non-refundable. This amount does not include the fee charged by the Malaysian Immigration Department for Student Pass or Visa. All fees must be paid prior to commencement of the study program.
- b) **Attendance & Expulsion** Regular attendance is compulsory. It is a regulation of the Malaysian Ministry of Education and Immigration Department that a student who is absent for 3 consecutive days without valid reasons or prior permission has to be reported to the Malaysian Immigration Department. Action may be taken which can result in the revoking of the Student Pass. SLC Malaysia reserves the right to expel students for serious breaches of disciplines. Fees will not be refunded in such cases.
- c) **Studies** The student must complete the minimum period of study as required by the program.
- d) **International Student Hospital and Surgical Insurance** This is compulsory for all international students and the premium is payable on a yearly basis. Students are required to renew their insurance policy upon expiration.
- e) **Course Payment** Course fee payment should be made in Ringgit Malaysia or USD. Payment can be in the form of cash, bank cheque or international money order. Cheques should be made payable to: **“Transfakta Sdn Bhd”**

By signing here, I certify that I have read and understood ALL the above Conditions of Registration of SLC Malaysia. I declare that the information on this application form is accurate and true. I understand that if any false information given found, SLC Malaysia has the right to cancel this registration at its own discretion.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date